

MARLBORO SWIM CLUB 2020 OPERATING GUIDELINES

The Marlboro Township Swim Club opening date Monday, July 6, 2020 in accordance with NJ Department of Health Guidelines. The safety and health of our staff and patrons is always our top priority but even more so during the COVID-19 pandemic. The following actions are subject to change based on the NJ Department of Health standards.

Operating Hours

- ❖ Opening Date: Monday, July 6, 2020
- ❖ Operating Hours: Monday through Friday 11:00 AM – 7:00 PM, Saturday & Sunday 10:00 AM – 7:00 PM (weather permitting)
- ❖ Last day of the season: Monday, September 7, 2020 (Labor Day)

Daily Membership Policies & Procedures

- ❖ To enter the Swim Club a reservation must be made 24 hours in advance for each visit through your community pass account. www.marlboro-nj.gov/signup
- ❖ When registering, you must indicate each family member who will be in attendance.
- ❖ Every guest's name must be included in your reservation.
- ❖ Reservations will be taken 24 hours in advance until capacity for the day is reached.
- ❖ Emails/texts alerts will be sent throughout the day as openings become available.
- ❖ Reservations must be cancelled no later than 9:00 AM on the day of your reservation.
- ❖ Due to strict capacity restrictions this season failure to cancel by 9:00 AM on the day of your reservation will result in loss of reservation privileges for 24 hours. If the Swim Club closes due to inclement weather, cancellation is not required.
- ❖ For assistance with a reservation or cancellation, please email swimclub@marlboro-nj.gov.
- ❖ The outdoor pavilion will serve at the First Aid Office.
- ❖ Water aerobics will be available Monday – Friday 9:30 AM-10:30 AM, Saturday and Sunday 8:30 AM - 9:30 AM, prior to the club opening. Registration will be required through your community pass account.

NJ State Department of Health Requirements

- ❖ Swim Club pool capacity will be reduced to 50%.
- ❖ All staff will be screened upon arrival for their shift.
- ❖ There will be separate access points for entering and exiting the Swim Club.
- ❖ Signage will be posted reminding members of the signs and symptoms of COVID-19.
- ❖ Cleaning and disinfecting procedures for the Swim Club will be increased and strictly monitored, especially high touch points such as ladder railings, stair railings, guard stands, locker rooms, sinks, urinals and toilets.
- ❖ Hand sanitizing stations will be added throughout the Swim Club.
- ❖ Sharing of equipment will not be allowed. The equipment room will be closed.
- ❖ Foot coverings will be required when entering the locker room/bathroom facilities.

Staffing and Pool Facility Operations

- ❖ Pool Director: The Pool Director has a New Jersey Pool Director Certification and our Aquatics Director has a Certified Pool Operator Certification. Both certifications cover pool filtration, pool circulation, pool water sanitizing, chemical balance, and disease and accident prevention, as well as emergency preparedness, staff management, and record keeping. The Pool Director will take a sanitation safety course from one of the recommended sites the New Jersey Department of Health has published.
- ❖ Pool Managers: Managers are trained on pool filtration, pool circulation, pool water sanitizing, and chemical balancing. Managers are also trained on accident prevention and emergency

preparedness. Pool managers will be required to take a sanitation safety course from one of the recommended sites the Department of Health has published.

- ❖ Lifeguards: Lifeguards that had a certification that was to expire in the spring/summer of 2020 have all applied for the American Red Cross extension. All lifeguards participate in pre-season training and are to be re-trained in CPR, First Aid, AED, blood borne pathogens, and oxygen.
- ❖ Pool Ambassadors: This new position will be required to participate in a sanitation safety course from one of the recommended sites the Department of Health has published. Pool Ambassadors will be responsible for monitoring and encouraging social distancing of bathers on the pool deck and grounds.
- ❖ COVID Contact Person: The COVID Contact Person will be readily available at the facility to handle all COVID related concerns and will serve as the immediate point of contact tracing.
- ❖ All staff members will be trained on the NJ Department of Health guidelines to keep themselves and the patrons safe. A method of documenting COVID-19 awareness training and risk reduction strategies to be provided.

Face Coverings

- ❖ All staff will be required to wear cloth face coverings except when on lifeguard stand. The first aid pavilion and COVID-19 tent will contain extra PPE for emergencies.
- ❖ All staff will be required to wear masks and gloves when helping patrons or providing aid.
- ❖ Cloth face coverings must be worn by all members and guest when entering the facility until arriving at your seated location.
- ❖ Cloth face coverings must also be worn when going to the restroom and visiting the snack bar.
- ❖ Cloth face coverings and footwear are required when using the locker room/restroom facilities.
- ❖ Cloth face coverings are strongly encouraged for anyone over the age of 2 when social distancing may not be possible.
- ❖ Face coverings are not to be worn in the water.

Screening and Documenting Staff

- ❖ Temperatures will be taken of all staff members prior to entering the facility. No staff member will be allowed to work with a temperature reading of 100.4°F or higher.
- ❖ Any staff member with symptoms of COVID-19 will be required to stay home and will need a note from their physician to return to work. Symptoms related to COVID-19 include: fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, diarrhea.

Infections and Control Strategies COVID-19 Emergency Care Room

- ❖ A 10x10 tent will be located outside in front of the facility which will be used for members or staff that show symptoms or signs of COVID-19.
- ❖ This open care tent will be cleaned and disinfected at the beginning and end of each day, along with each and every use.

Communication with Local Health Authority

- ❖ Pool management will contact the local health department IMMEDIATELY by phone if we suspect or confirm a case of COVID-19. When reporting management will give pool location and where the patient resides. If the patient does not live in NJ, management will report the case to the NJ Department of Health at: 732-431-6456. In cases of immediate reportable disease and other emergencies- if the local health department cannot be reached the NJ Department of Health emergency after hour's phone number: 609-392-2020 will be called. If the facility experiences a confirmed case of COVID-19, management will work with the local health authority to determine the appropriate public health response.

Establishment of Isolating & Transporting Patron or Staff Member

- ❖ If a patron exhibits any signs or symptoms he/she must be transported to the COVID-19 Emergency Care Tent to be isolated from other patrons and staff. The health department and a family member will be contacted. If symptoms are severe, the local EMS will be contacted for transportation.

Social Distancing

- ❖ Social distancing requirements will be enforced in and out of the water.
- ❖ All members of different households will be asked to stay a minimum of 6 feet apart.
- ❖ Procedures have been put in place to limit the number of members that are allowed under umbrellas and canopies at the same time.

Daily Swim Club Guidelines

- ❖ Patrons will be required to conduct their own self-health screening utilizing a questionnaire provided by the Monmouth County Health Department, referenced below. Any patrons exhibiting any of the symptoms referenced should not attend the Swim Club.
- ❖ Members will be required to scan their own ID cards at the front gate. Members must wait for the gate attendant to verify the cards have scanned properly before the member enters the Swim Club. All members **MUST** scan in – **THERE WILL BE NO EXCEPTIONS.**
- ❖ When waiting to enter the club, members must observe the social distance markings on the ground and wait to be called by the gate attendant.
- ❖ Guest Books may be purchased in advance on Swim Club and picked up at the front gate of the swim facility. Guest books are also available for sale at the swim facility. Only contactless payments will be accepted. No cash.

What to do when you are NOT IN THE WATER:

- ❖ Facility umbrellas are a minimum of 6' between one another. Members may bring chair umbrellas. No personal in-ground umbrellas permitted.
- ❖ Members residing in the same household will be assigned to a specific umbrella. Small groups may be directed to share an umbrella.
- ❖ Additional family circles will be marked out 6 feet apart for members, if needed.
- ❖ Maintain social distance
 - Members from the same household must stay within their 6 foot area to maintain proper social distancing. Members should not enter the social distance space of other attendees. This includes all areas of the facility including pool deck and grass areas.
 - Respect your fellow members, maintain your social distance.

What to do when you are IN THE WATER:

- ❖ Patrons may use their own water play equipment, including but not limited to goggles, snorkels, fins, kickboards, pool noodles and toys. We prohibit the sharing of such equipment except among immediate family members, caretakers, household members, or romantic partners; and we will not provide such equipment for rent or other use to patrons while at the pool facility. Swim diapers are mandatory.
- ❖ Maintain social distance
 - Maintain a minimum of 6 feet distance from non-household members when in the water.
 - No congregating on the pool steps or deck area.
 - No standing within 6 feet of the stairs or ladders.
 - Maintain a minimum of 6 feet distance from other members when standing on the sides of the pool.

Main Pool

- ❖ The main pool capacity limit is 150 people.
- ❖ Lap/Standing Lanes (Adult only)
- ❖ Adult Standing Lane - The lane against the far wall will be used for an adult standing lane.
- ❖ Adult Lap Lanes - One to two lap lanes will be available at the manager's discretion. Lap swimmers must register at the Swim Club Office for a 30-minute time slot. Only one lap swimmer per lane will be permitted.
- ❖ No congregating on the main pool stairs.
- ❖ No hanging on lane lines.
- ❖ A minimum 6 foot distance must be maintained between members of different households while in the water. This includes standing and sitting on the edge.

Intermediate Pool

- ❖ The intermediate pool capacity is 50 people.
- ❖ No congregating on the pool steps or deck area.
- ❖ A minimum 6 foot distance must be maintained between members of different households while in the water. This includes standing and sitting on the edge.

Baby Pool

- ❖ The baby pool capacity is 20 people.
- ❖ No congregating on the deck area.
- ❖ A minimum 6 foot distance must be maintained between members of different households while in the water. This includes standing and sitting on the edge.

Dive Tank

- ❖ Closed until further guidance from NJDOH.

What are we doing to protect our members?

Pool Managers, Supervisors and Social Distance Ambassadors – The job of a lifeguard is to ensure the safety of swimmers in the water. To that end, please direct questions or concerns regarding social distancing and pool guidelines to Pool Managers, Supervisors or Ambassadors.

- ❖ Ambassadors are responsible for ensuring that members are abiding by social distancing and all other safety requirements.
- ❖ Ambassadors will work directly with Restroom Attendants to ensure that restrooms and other high-touch areas are wiped down several times a day.
- ❖ Members are required to comply with instructions given by Pool Managers, Supervisors or Ambassadors.
- ❖ Members who fail to comply with instructions given by Pool Managers, Supervisors or Ambassadors will be asked to leave the facility and may face the revocation of membership.

Restroom safety

- ❖ There will be one way traffic in and out of the restrooms at all times. Enter on the office side of the restroom and exit on the concession side near the intermediate pool.
- ❖ Cloth face coverings are REQUIRED when using the restroom for any reason.
- ❖ Foot coverings MUST be worn at all times in the restrooms.
- ❖ Restroom Attendants will direct members when it is clear to enter the restroom area.
- ❖ Showers will be available to members and restricted to account for social distancing.
- ❖ Changing Areas: Restroom Attendants will limit the number of members in this area at a time.
- ❖ Restrooms will be cleaned and sanitized throughout the day.

Food Services

Due to regulations, cooked-to-order foods will not be available this summer. Beverages (bottled and canned), snacks, candy, ice cream, pre-packaged sandwiches and wraps will be available. You are welcome to bring your own food or order delivery from local restaurants. If you order in, please provide your cell phone number as we do not announce deliveries, and deliveries should be made to the exit gate. No glass bottles or alcoholic beverages will be permitted.

Lightning Policy

Members will be asked to clear the waters and decks and wait in their cars. Once the storm has passed and we receive the all clear signal we will make an announcement and allow patrons back in the facility. For those that do not have a car at the facility they will be allowed to wait in the entrance area but will be required to wear a face mask.

What are we asking members to do?

- ❖ Patrons will be required to conduct their own self-health screening as explained previously utilizing a questionnaire provided by the Monmouth County Health Department. Members exhibiting any of the symptoms referenced should not attend the Swim Club.
- ❖ Please practice proper hygiene.
- ❖ Wash your hands frequently while you are visiting our facility. Wash hands frequently with soap and water for at least 20 seconds throughout your visit. Use hand sanitizer as an alternative.
- ❖ When coughing or sneezing, cover your mouth and nose with a flexed elbow or tissue. Throw the tissue into a trash can immediately after use and wash hands.
- ❖ Strictly adhere to the social distancing guidelines, maintaining 6 feet of distance from others. Immediate family members and others who live in the same household can be closer together. This will apply throughout the facility.
- ❖ Review our policies to ensure a safe and happy summer.
- ❖ All normal Swim Club rules detailed on the website apply. However, in cases of a conflict in protocols, the 2020 Operating Guidelines supersede normal rules.

If we all work together, we can make the 2020 Season a GREAT ONE!

Self-health screening questionnaire format provided by the Monmouth County Health Department (below). As stated previously, if you are sick or have symptoms of the COVID-19 virus, please do not visit the Swim Club.

Do you have any of the following symptoms?

- SORE THROAT
- COUGH
- FATIGUE
- SHORTNESS OF BREATH
- LACK OF TASTE OR SMELL
- FEVER
- CHILLS
- MUSCLE PAIN
- HEADACHE

OTHER SYMPTOMS _____

IF YES, WHEN DID YOUR SYMPTOMS BEGIN? _____