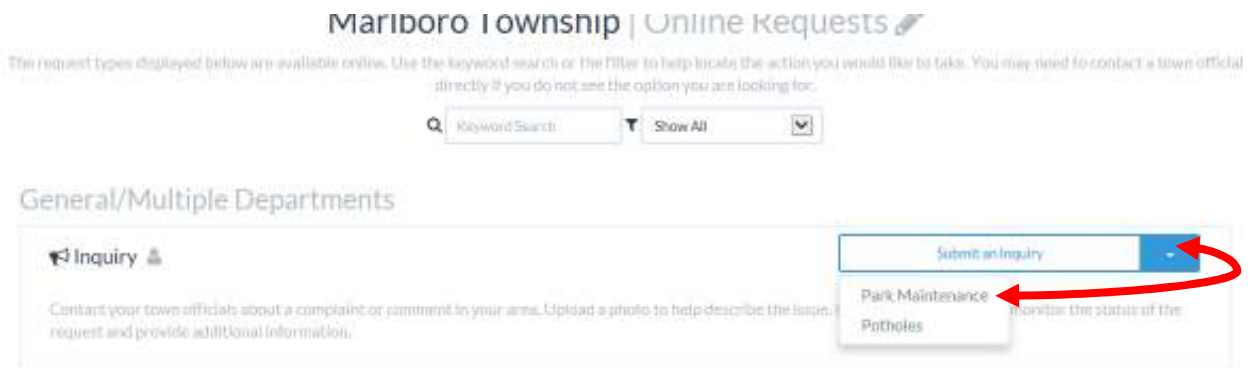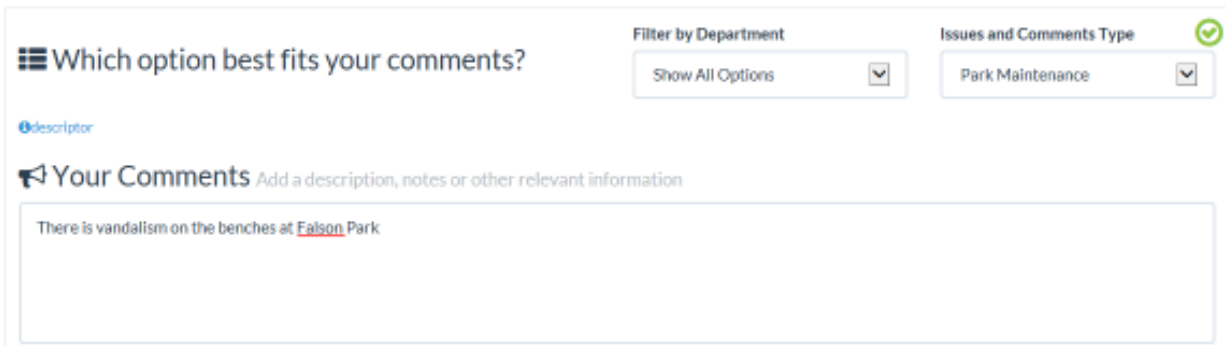1) At the top of the page, choose Requests

2) From the "Submit an Inquiry" dropdown menu, choose the Park Maintenance selection and follow the prompts!
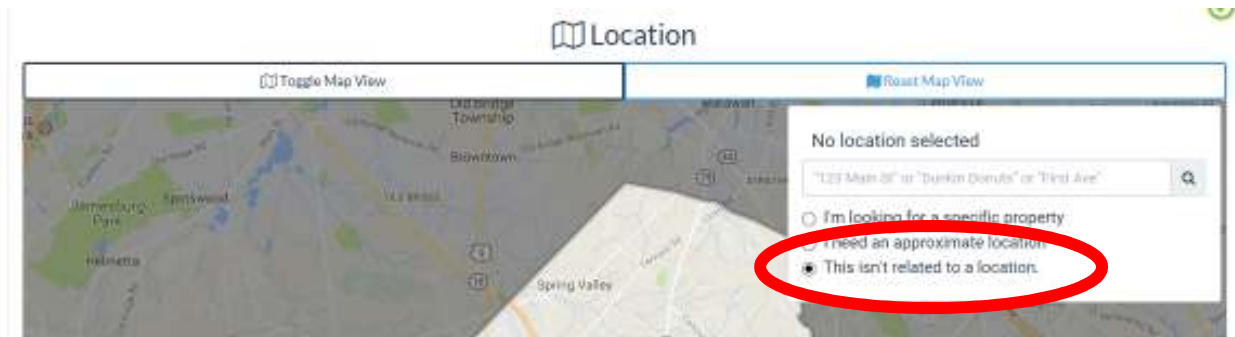

3) When filling out the information for the Park Issue you are reporting, be sure to use the Comments section to give the following details: (refer to http://marlboro-nj.gov/rec_parks_facilities.html)

-Name of the Park

-Location of the Park

-Facility

4) For this item, select the option for the Location section that "This isn't related to a location"

Selecting this option will collapse the Map view and allow you to submit the request without having to find the park on the map.