## COMMUTER PARKING NOW AVAILABLE AT TEXAS ROAD AND ROUTE 9

With workplaces reopening and residents reassessing commuting options, Marlboro Township is now accepting new applications for commuter parking at the Texas Road and Route 9 (Costco) location.

If you do not already have an account on Marlboro's SDL Portal, please sign up at <a href="https://www.sdlportal.com/signup.">https://www.sdlportal.com/signup.</a> Include your address in your profile so that your application will auto-populate when you initiate it. Once you have created your SDL account, follow the initial steps outlined below:

- 1. Visit <a href="https://www.sdlportal.com/towns/nj/monmouth/marlborotwp">https://www.sdlportal.com/towns/nj/monmouth/marlborotwp</a> and login.
- 2. At the top of the page choose 'Requests'.
- 3. From the Requests page, find the Parking Permit section and select the "Parking Permit Application" button to start a new parking application. You will need to upload three required documents in order to complete your application: current gas, water, sewer or electric utility bill (not older than 30 days), and a current and valid vehicle registration(s) and insurance card(s).
  - NOTE: Parking permit tags allow for two registered vehicles but only one parking permit per household. If you would like to register two vehicles, please be sure to upload vehicle registration and insurance for <u>both</u> vehicles.
- 4. In the 'Comments and Notes' section, indicate **NEW APPLICATION.**
- 5. Once your application is reviewed, you will receive a confirmation email that it has been processed, followed by a separate email request for payment (payment is by credit card only).

Additional guidance may be found at <a href="https://marlboro-nj.gov/parking-permit-portal">https://marlboro-nj.gov/parking-permit-portal</a>

## Note that applications must be filed online by March 31, 2021.

The Township also offers commuter parking at the following additional locations for which there are currently active waiting lists:

Union Hill Road Cambridge Square

If you wish to be placed on the waiting list at either of these lots, please follow the same steps above, and indicate 'WAITING LIST' in the 'Comments and Notes' section.

Further note that the Township also offers daily metered parking at the Recreation Lot on Union Hill Road. Cars also may be parked without a permit and free of charge at the three commuter lots Monday to Friday between 6:30pm and 4:30 am and all day Saturday and Sunday. The pay-per-day lot at Union Hill Recreation Park is \$4.00 per day at all times.

If you have any questions, please email parking@marlboro-nj.gov or call 732 536-0200 x1233.

Thank you.