

Marlboro Township Historic Preservation Advisory Commission Meeting Minutes

July 9, 2018

I. Call to Order

Chairman Douglas Tilton called to order the meeting of the MARLBORO TOWNSHIP HISTORIC PRESERVATION ADVISORY COMMISSION at 7:00PM on July 9, 2018, at Town Hall, Room #2. The meeting was called to order with a Salute to the Flag, and acknowledged compliance with the Open Public Meetings Act.

II. Roll Call

- 1) The following members were present for the meeting: Dorothy McCue, Thom Healy, Lynn Harold, Douglas Tilton, Kathleen Guth, Desi Smith, Carol Cincotta, Jack Appel
- 2) The following members were absent from the meeting: Peter Cuttone

III. Corrections

The June 11, 2018 Minutes were corrected in **Section VII – Old Business, #2**: the word “*whether*” was corrected to “*where*”.

IV. Approval of Minutes

The Minutes of the May 14, 2018 meeting were accepted as corrected:

Motion to Accept: Dorothy McCue
Seconded: Desi Smith

V. Citizens’ Voice

No members of the Public present.

VI. Chairman’s Report

- 1) Chairman Tilton had a phone conversation with the Township Attorney and Engineer to discuss the Smock House in preparation for the upcoming Zoning Board Meeting; continued hearings for the Smock House is scheduled to be on the Zoning Board of Adjustment’s Agenda in September 18, 2018.
- 2) Thom was asked to make a few revisions to the Historic Commission “Intro” to make it more consistent with our Ordinance. It will then be submitted to be published on the Township web site.
- 3) The Historic Commission will be participating in Archives Day, Saturday October 13, 2018, at the Monmouth County Library in Manalapan. The following tasks have been assigned:
 - a) Lynn will create a computer-based slide show, and a trifold highlighting the town’s historic sites, to be offered as a hand-out;

- b) Kathleen will create “marl jars” for display on our table;
 - c) Thom will convert a number of slides into digital format to be used in the slide show;
 - d) Other artifacts to be displayed to be collected from the Historic Commission’s storage areas
- 4) Thom was asked to send all available photographs of the Smock House taken during our walk-through of the home to Doug McVarish of the NJ State Historic Preservation Office, for the purpose of working towards listing the House on the National Registry.
- 5) Dorothy, Carol, and Thom volunteered to visit the Pole Barn to inventory the Historic Commission’s artifacts.

VII. Old Business

- 1) N/A

VIII. New Business

- 1) N/A

IX. Committee Reports

- 1) N/A

X. Adjournment

Motion to adjourn – Thom Healy

Seconded – Kathleen Guth

The meeting was adjourned at 7:45pm.

Respectfully Submitted,

Lynn Harold

Secretary