

## Marlboro Township Municipal Court

1979 Township Drive · Marlboro NJ · 07746

PH (732) 536-0300 | FX (732) 591-0608

### Notice to Defendants

Due to the COVID-19 pandemic, (until further notice) court sessions will primarily be held virtually; in-person court sessions are to be the exception and shall be in the discretion of the judge. However, in an effort to resolve your case, we have implemented several options outlined below for your consideration.

### Notification of Rights/ Opening Remarks:

If you attended court in person, the Judge would advise you of your rights as a defendant in the municipal courts. Fortunately, these rights are available online and you are encouraged to take a few minutes to view the video before choosing an option below. Here is the web link to YouTube videos of the statement of rights in multiple languages and American Sign Language: <https://njcourts.gov/courts/mcs.html>

### Guilty - Plea by Mail

With exceptions, some cases may be resolved with a plea by mail form. If you plead guilty by mail, the Judge will review your plea by mail form and impose the fine and cost required by the statute. If you wish to submit a guilty plea by mail, please contact the court so that we may send a form to you for your signature. **No court appearance will be necessary.**

### Plea Bargain with Prosecutor

If you would like to *request* to review your case with the Municipal Prosecutor to determine if you are eligible for a plea agreement to a lesser charge that could result in lesser fines and/or points, please contact the court to provide us with your email and phone number for the prosecutor to reach out to you. If a plea bargain can be reached, we will submit a plea by mail form to you for your signature and acceptance of the proposed plea, at which time an appearance will not be needed. However, this is not a guarantee; if a plea bargain has not been proposed and/or reached; you will need to appear virtually on your assigned court date at which time you may speak to the prosecutor about your case.

### Virtual Proceedings

You must contact the court to provide us with your email address and phone number. At which time you will be sent a paper notice via regular mail confirming your (virtual) court date; and we will notify you by email (the day before your virtual court date) with the zoom link and the necessary information to connect. If you do not provide a valid email address you may be marked 'failure to appear' and/or the judge may issue a warrant for your arrest.

### Victims/Witness

If you are a victim/witness on a matter you may either mail the court your statement (signed and dated with the case number) or contact the court to provide your email address and phone number so we may email you (the day before your virtual court date) the zoom link and the necessary information to connect.

**You may either call the court at (732) 536-0300 to provide us with your information or you may complete the below and return it to this court via mail or fax at (732) 591-0608; with the appropriate box checked.**

**Name:** \_\_\_\_\_

**Ticket/Complaint #:** \_\_\_\_\_

**E-mail Address:** \_\_\_\_\_

**Phone #:** \_\_\_\_\_

*\*If you are represented by an attorney, please provide your counsel with this notice/information. If you are indigent and wish to be represented but cannot afford an attorney, please call the court and request a public defender application form and one will be sent to you, if applicable. Once it is returned to the court, the Judge will review the information and you will be advised if you qualify for the Public Defender.*

If you have any questions, please feel free to contact this office at (732) 536-0300; M-TH | 8:30am-4:00pm.