

**Marlboro Township  
Department of Administration  
1979 Township Drive  
Marlboro, NJ 07746**

**RESPONSE TO REQUEST FOR CLARIFICATION**

**CLARIFICATION NO. 1  
Date: Thursday, March 14, 2024**

Questions have been raised by prospective bidders with respect to the

**CONTRACT FOR THE OPERATION, MANAGEMENT AND MAINTENANCE OF THE  
TOWNSHIP OWNED AQUATIC CENTER LOCATED AT 134 VANDERBURG ROAD,  
MARLBORO TOWNSHIP, NJ 07746**

Please be advised as follows:

Q 1: Is there a bond requirement?

A: Please see page 11 Performance Security,

In lieu of a bid bond and full performance security, the successful respondent shall submit a certified check in the amount of 10% of the total bid for the contract term. Check shall be made payable to the Township of Marlboro. Respondents shall be deemed to have agreed to allow the Township to hold the check until completion of the season. Each option year, the Contractor will be required to submit a certified check in the amount of 10% of the proposal for the new contract year.

Q 2: Does the \$65K estimate include the pool coping & skimmers repair? Is there a cost breakdown of what the estimated \$65,000 should include?

A: Please see page 14, Improvements

Description	2024
Lighting Detection System Improvements	✓
Repair & Replace deck <u>coping</u> and tile	✓
Concrete repairs around <u>skimmers</u>	✓

**The Township's 2024 estimate for the cost of these improvements is \$65,000.00.**

Q 3: Can you please provide a list of vendors and any existing contracts the Township currently has for maintenance and products?

A: Requests for public records must be made through the Clerk's Office under the Open Public Request Act. Instructions on how to make this request can be found on the Township website at,

— <https://marlboro-nj.gov/clerk-faq>

Q 4: Can we use the Department of Public Works (DPW) for landscaping services, if so can you please provide salary information?

A: No, please see page 13, Landscaping,

Contractor shall make all arrangements and pay for landscaping services at the Premises.

Q 5: How do we arrange to rent the surrounding fields, are the basketball courts included in the use of the facility and what are the rental fees?

A: Please see page 13, Use of Public Park Areas,

Any use of all public park facilities **including courts and playing fields** must be in accordance with Chapter 265 of the Code of the Township of Marlboro

A copy of the Chapter 265 of the Code of the Township of Marlboro can be located on the Township website at,

[Township of Marlboro, NJ Parks and Recreation Facilities \(ecode360.com\)](http://Township of Marlboro, NJ Parks and Recreation Facilities (ecode360.com))

Q 6: Is there a limit to upgrades or additions to the facility?

A: Please see page 13, Improvements,

The Contractor agrees not to make any major alterations or improvements to the premises without first obtaining the written consent of the Township. The Township agrees not to unreasonably withhold said consent.

Q 7: Can we put up a sign?

A: Please see page 15, Signs and Advertising,

The Contractor agrees to obtain the Township's consent prior to erecting signs, symbols or designations of any kind on the exterior walls or grounds of the premises. The Township agrees not to unreasonably withhold consent. Contractor shall be responsible for ensuring that any such sign permitted by the Township complies at all times with State and Local laws and regulations. Contractor shall bear any and all costs associated with compliance, including the costs of any permits or licenses that might be required. At the expiration of this agreement, Contractor shall remove any such signs, restore the premises to original condition and repair any damage caused by the removal.

Q 8: Can we put up tent or sheds outside of the fenced area? Would we be able to install a low ropes element in the wooded section?

A: Please identify the following in your proposal to be reviewed by the Township,

- Type of items to be placed
- Size of items to be placed
- Number of items to be placed
- Location of items to be placed

The Contractor agrees to obtain the Township's consent prior to erecting and tents, sheds or structure of any kind on the premises. The Township agrees not to unreasonably withhold consent. Contractor shall be responsible for ensuring that any such tent, shed or structure of any kind is permitted by the Township complies at all times with State and Local laws and regulations. Contractor shall bear any and all costs associated with compliance, including the costs of any permits or licenses that might be required. At the expiration of this agreement, Contractor shall remove any tents, sheds or structures of any kind, restore the premises to original condition and repair any damage caused by the removal.

Q 9: Can you provide guidance on how to repair the large umbrellas at the facility? If we are unable to repair them may we remove them?

A: The large umbrellas may not be removed, as removal would disrupt the pool decking.

A list of current vendors the Township uses for maintenance may be formally requested through the Clerk's Office. Instructions on how to make this request are available on the Township website at,

<https://marlboro-nj.gov/clerk-faq>

Q 10: Is there a list of equipment that will be on the property?

A: Please see Exhibit Q: Inventory of Features and Amenities

Please be reminded that proposals are due by **Tuesday, March 19, 2024 at 10:00 am prevailing time.**